

# LITTLE BERKHAMSTED PARISH COUNCIL

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Dear Members of the Parish Council

7<sup>th</sup> May 2019

You are summoned to attend the **Annual Meeting of the Council** on Wednesday 15<sup>th</sup> May 2019 at 8pm at Little Berkhamsted Village Hall. The meeting is open to the public and press.

Laura Brooks-Payne  
Clerk to the Council



## **AGENDA – Annual Meeting of the Council**

1. To elect the chairman for 2019/20
2. To receive the Chairman's declaration of Acceptance of Office
3. To elect a vice-Chairman for 2019/20
4. To receive the Vice-Chairman's declaration of Acceptance of Office
5. To receive apologies for absence and approve
6. To review Registers of Interests
7. To appoint an internal Auditor for 2019/20
8. To approve minutes of Parish Council meeting on Wednesday 20<sup>th</sup> March 2019
9. To receive declaration of interest and dispensation
10. To adopt the latest Financial regulations and Standing Orders
11. To adopt Code of Conduct and Financial risk assessment
12. To receive questions and comments from the public
13. **PLANNING REPORT**
- 13.1 Update on the retrospective planning refusal at Dene Orchard 3/17/1621/HH – clerk
14. **OPEN SPACES**
15. To receive a report on Highway Matters
16. **PREMISES MANAGEMENT**
- 16.1 To receive a report on the village Hall including discussion re insulation of cottage walls
- 16.2 To update on the new agreement between the cricket club and the PC
17. To receive a report from Little Berkhamsted Recreation Committee
18. **HIGHWAYS**
- 18.1 To receive information on the 'NO HGV' signage for Bucks Alley – Cllr Holt
- 18.2 To update on overgrown foliage surrounding sign at Epping Green and worn road surface at Tylers Causeway junction – Cllr Holt
- 18.3 To report on potential grants for a new defibrillator - clerk
19. **FINANCE**
- 19.1 To approve the financial statement and payment of accounts
- 19.2 To approve the internal audit for 2018/19
- 19.3 To approve exemption from an external audit for 2018/19 and sign the official audit exemption papers.
20. Matters for future consideration and confirmation of the next parish council meeting: Wednesday 17<sup>th</sup> July 2019 at 8pm.
21. To receive correspondence
22. To close the meeting.